



# JODIE ADAMS

FILM AND TELEVISION Production Assistant

## EXPERIENCE

### RMT Management – Agency Assistant and Casting Department

Jan 2017 – June 2019

- Answering phones and email requests
- Create working relationships with clients and talent
- Office and Production administration
- Reading scripts and shoot schedules
- Collection/transfer and set up of filming equipment
- Working with children and chaperoning talent

### KMC Agencies - Agency Administration

Jan 2016 - Dec 2016

- General Accounting and Mathematics
- Creation and distribution of payslips
- Filing and Organization
- Communicating with clients and talent

### Mash Marketing Australia – Event Manager & Team Leader

Jan 2010 – Jan 2015

- Retain product information and relay to customers
- Data collection and Sales
- Liaise with clients and venues
- Organizing staff and uniforms

## PROFILE

I come from South Australia and discovered my love of production while working in film casting departments. After moving to Manchester I am excited to prove myself in a new production environment.

I have demonstrated time management skills and can work in the high pressure situations that come with filming. I am keen to form professional relationships and show my skills to both clients and colleagues.

## CONTACT

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## REFERENCE

Angie Christophel  
Casting Director & Managing Director  
of RMT Management  
[angie@rmtmanagement.com](mailto:angie@rmtmanagement.com)

## CREDITS

Title	Year	Role	Director & Prod
<b>Dolce &amp; Gabbana</b>	Commercial (2019)	Runner	Dir: Julian Nodolwsky Prod: Sovage
<b>Pepsi</b>	Commercial (2019)	Transport Captain	Dir: Henry Scholfield Prod: Caviar Lond.
<b>Adidas</b>	Commercial (2019)	Cast Coordinator	Dir: Daniel Warwick Prod: Sugar Free TV
<b>Asda</b>	Commercial (2019)	Production Runner	Dir: Tom Green Prod: Sugar Free TV
<b>Chevrolet Manchester United</b>	Commercial (2019)	Production Assistant	Dir: Bram Coppens Prod: Lucky Strike
<b>Stateless</b>	TV Series (2019) Pre-production	Casting Assistant	Dir: Emma Freeman Prod: Matchbox
<b>Escape From Pretoria</b>	Feature Film (2019)	Casting Assistant	Dir: Francis Annan Prod: Arclight Films
<b>If Time Flows Back</b>	TV Series (2018)	Casting Assistant	Director: Zhang Prod: 57 Films
<b>I Am Mother</b>	Feature Film (2017)	Casting Assistant	Dir: Grant Sputore Prod: SLA Films

## QUALIFICATIONS AND EQUIPMENT

- Bachelor of Media – Adelaide University 2014  
*Including International Exchange at University of Birmingham*
- Film and TV Runner Training – The Production Guild UK 2015
- Basic DBS Check – Aug 2019
- Full Drivers License (AUS) and Car Owner
- MacBook Pro and SRL Camera Owner
- British Action Academy – Warrior Phase 1 (Screen Combat)